

S^D Associates LLC

Behavioral Services Assessment, Consultation, Training and Direct Service
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How To: Print W2 from Paychex

- Log into you Paychex Flex account from a computer using your unique log in.
- Click on **MENU** in top left corner.
- Click on **MY ACCOUNT**.
- Tax Documents: Click on **W2** (pdf) for the current tax year.
- **PRINT**

First Draft

Internal Review

External Review

Testing

Ready