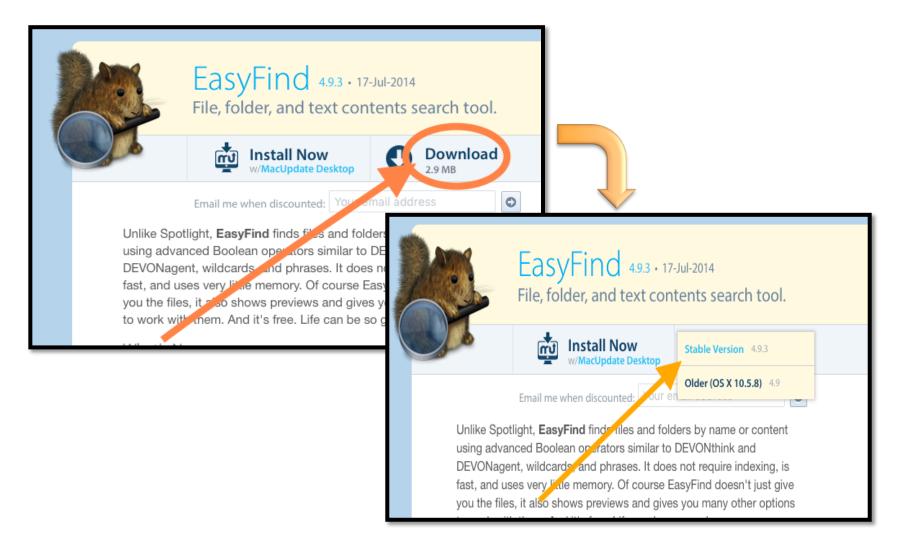
## **EasyFind Tutorial**



This guide will show step-bystep instructions for installing and using EasyFind. EasyFind is an app that allows you to search for folders and files stored on the server.

### Go to http://www.macupdate.com/app/mac/11076/easyfind

### Select Download, Stable Version



Open with Archive Utility. If it is not automatically selected it can be found in the drop down menu. Click "OK" when ready.

	Opening EasyFind.app.zip
You have chose	en to open:
EasyFind.ap	o.zip
which is: doc	x File (2.8 MB)
	/s3.amazonaws.com
What should Fi	refox do with this file?
Open with	Archive Utility (default)
Save File	✓ Archive Utility (default)
0.000	Adobe Flash Player Install Manager
Do this aut	Other
	Cancel OK

#### Find the EasyFind App in your Downloads folder. Right click and copy. Go to your Applications Folder, paste into your Applications.

Application

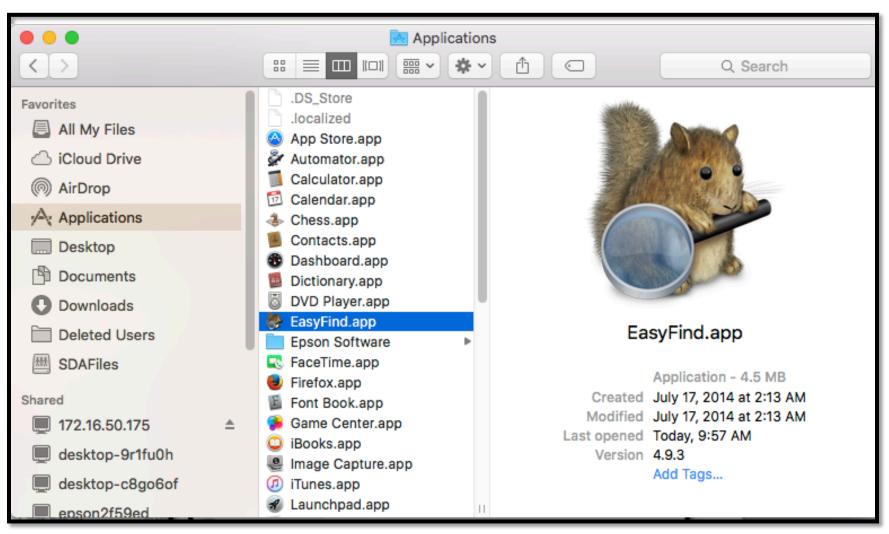
Show View Options

							Applications		
					$\langle \rangle$		*• 👌 🖸	Q Search	
					Favorites	Name		Date Modified	Date Cre
					All My Files	.DS_Store		Today, 10:51 AM	Sep 15, 1
		_				localized		Jul 31, 2015, 5:28 PM	Jul 31, 2
		💽 Downloads			iCloud Drive	App Store.app		Jun 17, 2015, 3:31 PM	Jun 17, 2
>				h	AirDrop	Automator.app		May 8, 2015, 2:39 PM	May 8, 2
					Applications	Calculator.app		Jul 31, 2015, 9:37 PM	Jul 31, 2
ites	Name		Date Modified V	Size		🔂 Calendar.app		Oct 24, 2015, 12:18 AM	Oct 24,
	D De	Store	Today, 10:35 AM	6 KB	Desktop	Chess.app		Aug 1, 2015, 12:09 AM	Aug 1, 2
All My Files					Documents	Contacts.app		Jun 19, 2015, 6:57 PM	Jun 19,
iCloud Drive	💮 Eas	Open	Today, 10:34 AM	8.3 MB	Downloads	Dashboard.app		Jul 31, 2015, 7:49 PM	Jul 31, 2
	🛋 eps	Show Original	Jan 5, 2016, 11:41 AM	153.8 MB	•	Dictionary.app		Oct 23, 2015, 11:09 PM	Oct 23,
AirDrop	ol.	Show Original	Dec 17, 2015, 11:34 AM	Zero bytes	Deleted Users	🐻 DVD Player.app		Sep 16, 2015, 1:55 AM	Sep 16,
Applications	🛋 Fire	Move to Trash	Dec 14, 2015, 2:29 PM	82.9 MB	Shared	👺 EasyFind.app		Jul 17, 2014, 2:13 AM	Jul 17, 2
Applications	🖹 Tur		Dec 4, 2015, 8:30 AM	7.9 MB	172.16.50.175	🕨 🕨 Epson Software		Mar 11, 2016, 9:29 AM	Aug 5, 2
Desktop	Thu		Nov 24, 2015, 8:46 PM	70 MB	-	FaceTime.app		Nov 2, 2015, 7:48 PM	Nov 2, 2
Documents	iii int	Rename	NOV 24, 2015, 8-46 PM	70 MB	desktop-9r1fu0h	Firefox.app		Dec 18, 2015, 1:47 PM	Oct 29,
Documents					desktop-c8go6of	Font Book.app		May 8, 2015, 2:01 PM	May 8, 2
Downloads		Compress "EasyFind.app"				🥵 Game Center.app		May 4, 2015, 8:05 PM	May 4, 3
		Burn "EasyFind.app" to Disc			epson2f59ed	iBooks.app		Nov 14, 2015, 12:51 AM	Nov 14,
Deleted Users		Duplicate			windsorsrv01	Image Capture.app		Jul 31, 2015, 9:26 PM	Jul 31, 2
		Make Alias			_	iTunes.app		Mar 22, 2016, 9:12 AM	May 7, 1
		Quick Look "EasyFind.app"			Tags	of Launchpad.app		Jul 31, 2015, 7:49 PM	Jul 31,
172.16.50.175		Share			Red	🕵 Mail.app		Nov 14, 2015, 9:58 PM	Nov 14
		Share			Orange	Maps.app		Oct 31, 2015, 7:52 AM	Oct 31,
desktop-9r1fu0h		Copy "EasyFind.app"				C Messages.app		May 7, 2012, 5:21 PM	May 7, 3
desktop-c8go6of					Yellow	Microsoft Office 20 <sup>o</sup>	11	Apr 19, 2016, 9:57 AM	Nov 19,
		Show View Options			Green	Mission Control.app		Jul 31, 2015, 7:49 PM	Jul 31, 2
epson2f59ed			-		Blue	🔲 Notes.app		Nov 9, 2015, 11:25 PM	Nov 9, 2
windsorsrv01		Tags				OpenOffice.app		Oct 21, 2015, 7:25 AM	Oct 21,
WINGSOISTVOT		-			Purple	🐺 Paintbrush.app		Nov 15, 2015, 6:27 PM	Nov 15,
					Gray	Photo Booth.app		Aug 16, 2015, 2:50 AM	Aug 16,
					All Tags	Photos.app		Nov 13, 2015, 11:54 PM	Nov 13,
Red		Develop Finder	-		Il Tags	Preview.app		Oct 31, 2015, 7:46 AM	Oct 31,
Orange		Reveal in Finder				🔍 QuickTime Player.ap	p	Nov 13, 2015, 11:32 PM	Nov 13,
		EasyFind: Find In Path				Reminders.app		May 8, 2015, 6:06 PM	May 8, 2
Yellow						🥝 Safari.app		Jun 22, 2015, 4:25 PM	Jun 22,
Green						Stickies.app		Jul 31, 2015, 8:48 PM	Jul 31, 2
oreen						System Preferences	.app	Oct 26, 2015, 7:41 PM	Oct 26,
						📝 TextEdit.app		Jul 31, 2015, 8:48 PM	Jul 31, 2
						Thunderbird.app		Jun 8, 2015, 2:32 PM	Jun 8, 2
						Time Machine.app		Jul 31, 2015, 7:49 PM	Jul 31, 2
						TrueCrypt.app		Nov 18, 2015, 4:13 PM	Feb 7, 2
						Tunnelblick.app		Dec 4, 2015, 8:06 AM	Dec 4, 2
						Utilities	New Folder	Apr 22, 2016, 11:06 AM	Dec 3, 2
							Get Info		
							Paste Item		
							View  Arrange By Show View Options		

# You must be connected to your server before EasyFind can search it.



# Double click to open the EasyFind App from your applications list when you are ready.



## Enter the file or folder name, or key word you are looking for into the search bar. Specify search criteria on the left.

				EasyFind	d					
*	Q	$\bigcirc$	•	2						i
Settings Open Re	veal In Finder	Delete	Quick Look	Share						Info
Search for:	Q~Schedules								6	9 9
• Files & Folders							SDAFiles			~
<ul> <li>Only Files</li> <li>Only Folders</li> </ul>	Name				Ŧ	Created	Modified	Size	Kind	Where
File Contents										
Operator:										
<ul> <li>All Words</li> <li>Any Word</li> <li>Phrase</li> <li>Unix-Wildcards</li> </ul>										
Comparison:										
🗹 Ignore Case										
Ignore Umlauts										
Fuzzy										
Include: Package Contents										
<ul> <li>Invisible Files</li> <li>&amp; Folders</li> </ul>										_
										_
	-									

Select Settings on the top left to refine search criteria based on file format. Click the magnifying glass icon on the right of the search bar when ready to search.

			noth				i
Settings for searching File Contents	Settings Open Re	veal In Finder Delete	Quick Look Share				Info
<ul> <li>c, cpp, cp, m, mm, h, java, pl, py, lisp,</li> <li>tex, txt, text, log, strings, csv, readme,</li> <li>htm, html, xhtml, shtml, cfm, css, js, p</li> <li>sh, rc</li> </ul>	Search for: Files & Folders Only Files Only Folders File Contents	Q~Schedules 0 found/355 done Name		V Created	SDAFiles Modified	Size	S S Kind Where
<ul> <li>plist, sdef, scriptsuite, scriptterminolo;</li> <li>eml, emix, mbox</li> <li>Scan all files</li> </ul>	Operator: All Words Any Word Phrase Unix-Wildcards Comparison: Ignore Case Ignore Umlauts Fuzzy Include: Package Contents Invisible Files & Folders						
?							

You will see a spinning wheel to the left of the search bar indicating the search is in progress. Below the search bar you will see a count of the number of files found to the number of files searched. When the spinning wheel disappears the search is complete.

		Schedules					
Settings Open Ret	veal In Finder Delete Quick Look Share						<i>i</i>
Search for:	Q Schedules						8 X
• Files & Folders	21 found/726 done				SDAFiles		<b>~</b>
<ul> <li>Only Files</li> <li>Only Folders</li> </ul>	Name	▲ Created	Modified	Size	Kind	Where	
File Contents	~\$FUV Schedules 2016	4/22/16	4/22/16	171 bytes		./programs/fuv	
Operator:	000102 Schedules 2016.xlsx	3/8/16	3/8/16	237 KB	'XLSX'	./programs/fuv	
	000202 Schedules 2016.xlsx	4/19/16	4/19/16	316.1 KB	'XLSX'	./programs/fll/Schedules	
<ul> <li>All Words</li> <li>Any Word</li> </ul>	000302 Schedules 2016.xlsx	3/7/16	3/7/16	0 bytes	xlsx	./programs/fuv	
Phrase	000802 Schedules 2016.xlsx	3/8/16	3/8/16	235.2 KB	'XLSX'	./programs/fuv	
Unix-Wildcards	001002 Schedules 2016.xlsx	4/19/16	4/19/16	303.7 KB	'XLSX'	./programs/fll/Schedules	
0	001102 Schedules 2016.xlsx	4/6/16	4/6/16	187.7 KB	'XLSX'	./programs/fll/Schedules	
Comparison:	001202 Schedules 2016.xlsx	3/8/16	3/8/16	237.8 KB	'XLSX'	./programs/fuv	
🗹 Ignore Case	001402 Schedules 2016.xlsx	4/19/16	4/19/16	299.7 KB	'XLSX'	./programs/fil/Schedules	
Ignore Umlauts	001602 Schedules 2016.xlsx	3/8/16	3/8/16	340.5 KB	'XLSX'	./programs/fll/Schedules	
Fuzzy	002002 Schedules 2016.xlsx	2/26/16	2/26/16	330.2 KB	'XLSX'	./programs/fuv	
Include:	002502 Schedules 2016.xlsx	4/19/16	4/19/16	294.7 KB		./programs/fll/Schedules	
Package Contents	002602 Schedules 2016.xlsx	3/7/16	3/7/16	184.6 KB		./programs/fuv	
	002702 Schedules 2016.xlsx	4/1/16	4/1/16	191 KB		./programs/fll/Schedules	
Invisible Files & Folders	002802 Schedules 2016.xlsx	4/19/16	4/19/16	284 KB		./programs/fll/Schedules	
a rolders	005202 Schedules 2016.xlsx	2/26/16	2/26/16	332.5 KB		./programs/fuv	
	FLL FLoat Schedules 2016.xlsx	3/29/16	3/29/16	186.5 KB		./programs/fll/Schedules	
	FLL May Schedules.xisx	Yesterday	Yesterday	224.9 KB		./programs/fll/Schedules	
	FUV Schedules 2016	4/22/16	4/22/16	283.4 KB		./programs/fuv	
	On Call Schedules 2016.xlsx	4/19/16	4/19/16	179.9 KB		./programs/fil/Schedules	
	Schedules	Yesterday	Yesterday		TION	./programs/fil	

## **Sorting Search Results**

There are three ways to sort your search results.

1. Click on the title of any column to sort by that category

		Schedules				
ttings Open Re	eveal In Finder Delete Quick Look Share					h
earch for:	Q~Schedules					0 0
Files & Folders	42 found/4838 done				SDAFiles	
Only Files Only Folders	Name	▲ Created	Modified	Size	Kind	Where
File Contents	~\$FUV Schedules 2016	4/22/16	4/22/16	171 bytes		./programs/fuv
	000102 Schedules 2016.xlsx	3/8/16	3/8/16	237 KB	'XLSX'	./programs/fuv
erator:	000102 Schedules 2016.xisx	2/16/16	2/16/16	329.2 KB		./sd_secretary/sched/FUV Schedules 20
All Words	000202 Schedules 2016.xisx	4/19/16	4/19/16	316.1 KB		./programs/fil/Schedules
Any Word	000202 Schedules 2016.xisx	2/22/16	2/22/16	348.3 KB		./sd_secretary/sched/FLL Schedules 207
Phrase Unix-Wildcards	000202 Schedules 2016.xisx	3/7/16	3/7/16	196.8 KB		./staff/acl21214
Unix-Wildcards	000302 Schedules 2016.xlsx	3/7/16	3/7/16	0 bytes	xlsx	./programs/fuv
mparison:	000302 Schedules 2016.xisx	2/22/16	2/22/16	330.2 KB	'XLSX'	./sd_secretary/sched/FUV Schedules 20
Ignore Case	000802 Schedules 2016.xlsx	3/8/16	3/8/16	235.2 KB	'XLSX'	./programs/fuv
Ignore Umlauts	000802 Schedules 2016.xlsx	3/1/16	3/1/16	332.2 KB	'XLSX'	./sd_secretary/sched/FUV Schedules 20
Fuzzy	001002 Schedules 2016.xlsx	4/19/16	4/19/16	303.7 KB	'XLSX'	./programs/fil/Schedules
lude:	001002 Schedules 2016.xisx	3/7/16	3/7/16	384.9 KB	'XLSX'	./sd_secretary/sched/FLL Schedules 201
Package Contents	001102 Schedules 2016.xlsx	4/6/16	4/6/16	187.7 KB	'XLSX'	./programs/fil/Schedules
-	001102 Schedules 2016.xlsx	2/23/16	2/23/16	323.2 KB	'XLSX'	./sd_secretary/sched/FLL Schedules 201
Invisible Files	001102AZ Schedules 2016 (old).xlsx	2/23/16	2/23/16	127.8 KB	'XLSX'	./sd_secretary/schedtelite Schedules 20
& Folders	001202 Schedules 2016.xlsx	3/8/16	3/8/16	237.8 KB	'XLSX'	./programs/fuv
	001202 Schedules 2016.xisx	2/22/16	2/22/16	333.3 KB	'XLSX'	./sd_secretary/sched/FUV Schedules 20
	001402 Schedules 2016.xisx	4/19/16	4/19/16	299.7 KB	'XLSX'	./programs/fil/Schedules
	001402 Schedules 2016.xlsx	2/23/16	2/23/16	354.3 KB	'XLSX'	./sd_secretary/sched/FLL Schedules 201
	001602 Schedules 2016.xlsx	3/8/16	3/8/16	340.5 KB	'XLSX'	./programs/fil/Schedules
	001602 Schedules 2016.xlsx	2/10/16	2/10/16	345.2 KB		./sd_secretary/sched/FLL Schedules 201
	002002 Schedules 2016.xlsx	2/26/16	2/26/16	330.2 KB		./programs/fuv
	002002 Schedules 2016.xlsx	2/22/16	2/22/16	331 KB	'XLSX'	
	002302BZ Schedules 2016.xlsx	2/23/16	2/23/16	133.4 KB	'XLSX'	
	002502 Schedules 2016.xlsx	4/19/16	4/19/16	294.7 KB		./programs/fil/Schedules
	002502 Schedules 2016.xlsx	2/22/16	2/22/16	329.8 KB		./sd_secretary/sched/FLL Schedules 201
	002602 Schedules 2016.xlsx	3/7/16	3/7/16	184.6 KB		./programs/fuv
	002602 Schedules 2016.xlsx	2/22/16	2/22/16	330.2 KB	'XLSX'	./sd_secretary/sched/FUV Schedules 20'

## 2. Go to Sort on the menu bar at the top of your screen and select the category to sort by.

Desktop	by Creation て第 by Modification て第 by Size て第 by Kind て第	te Quick Look Share				i Info	.DS_Store
Search for:	by Location て第	-				0	
• Files & Folder ,	/ Ascending 策	r		SDAFiles		~	
Only Files	Descending #	L	Created M	odified	Size	Kind Where	EasyFindSearch sultsSort.png
File Contents	-\$FUV Schedul	2016	4/22/16	4/22/16	171 bytes	./prs/fuv	ourcoorcipiig
Operator:	000102 Schedu		3/8/16	3/8/16	237 KB	'XLSX' ./prs/fuv	
CARST CASE	000102 Schedu	les 2016.xlsx	2/16/16	2/16/16	329.2 KB	'XLSX' ./sd016	
All Words	000202 Schedu	les 2016.xlsx	4/19/16	4/19/16	316.1 KB	'XLSX' ./prules	EasyFindSearch
Any Word	000202 Sched	les 2016.xlsx	2/22/16	2/22/16	348.3 KB	'XLSX' ./sd016	ng
Unix-Wildcards	📑 000202 <mark>Sched</mark>	les 2016.xlsx	3/7/16	3/7/16	196.8 KB	'XLSX' ./st214	
	000302 Sched	les 2016.xlsx	3/7/16	3/7/16	0 bytes	xlsx ./prs/fuv	
Comparison:	000302 Sched		2/22/16	2/22/16	330.2 KB	'XLSX' ./sd016	
Ignore Case	000802 Schedu		3/8/16	3/8/16	235.2 KB	'XLSX' ./prs/fuv	EasyFindSearch
Ignore Umlauts			3/1/16	3/1/16	332.2 KB	'XLSX' ./sd016	teria.png
🗌 Fuzzy	001002 Sched		4/19/16	4/19/16	303.7 KB	'XLSX' ./prules	THAN STREET
Include:	001002 Sched		3/7/16	3/7/16	384.9 KB	'XLSX' ./sd016	
Package Conte	nts 001102 Schedu		4/6/16	4/6/16	187.7 KB	'XLSX' ./prules	ha.
Invisible Files	001102 Sched		2/23/16	2/23/16	323.2 KB	'XLSX' ./sd016	
Invisible Files & Folders	001102A2 Schedu	edules 2016 (old).xlsx	2/23/16 3/8/16	2/23/16 3/8/16	127.8 KB 237.8 KB	'XLSX' ./sd016 'XLSX' ./prs/fuv	
	001202 Schedu		2/22/16	2/22/16	333.3 KB	'XLSX' ./sd016	CALL THE STREET AND
	001202 Sched		4/19/16	4/19/16	299.7 KB	'XLSX' ./prules	
	001402 Sched		2/23/16	2/23/16	354.3 KB	'XLSX' ./sd016	
	001602 Sched		3/8/16	3/8/16	340.5 KB	'XLSX' ./prules	
ST2.54	001602 Schedu		2/10/16	2/10/16	345.2 KB	'XLSX' ./sd016	No. 37 LAND OF COMPANY
Children .	002002 Sched		2/26/16	2/26/16	330.2 KB	'XLSX' ./prs/fuv	
	002002 Schedu	les 2016.xlsx	2/22/16	2/22/16	331 KB	'XLSX' ./sd016	No. of the second s
	002302BZ Sch	dules 2016.xlsx	2/23/16	2/23/16	133.4 KB	'XLSX' ./sd016	EasyFindSearch g.png
	002502 Schedu	les 2016.xlsx	4/19/16	4/19/16	294.7 KB	'XLSX' ./prules	g-bug
	C 002502 Schedu		2/22/16	2/22/16	329.8 KB	'XLSX' ./sd016	
	SDAFiles > pro	grams > fuv > ~\$FUV Schedules 2016	and a strength				
<b>.</b> 🔬 🔁	0 🔗 🙆	) 🗶 <b>ๆ </b> 😣 🔮			152 1		

## 3. Right click or press Ctrl+Click on the search results and choose your sort options from there.

• • •			Schedul	es					
*	<u>C</u>	$\otimes$	•						1
Settings Open	Reveal In Finder	Delete	Quick Look Share						Info
Search for:	Q Schedules								0 0
Files & Folders	52 found/4838 dor					SDAFiles			
Only Files	52 10010/4038 00F	le				SDAFiles			<b>`</b>
Only Folders	Name				Created	Modified	Size	Kind	Where
File Contents	~\$FUV School	edules 2016 –			4/22/16	4/22/16	171 bytes		./prs/fuv
Operator:	📄 000102 <mark>Sc</mark>	hedules 201	Open		3/8/16	3/8/16	237 KB	'XLSX'	./prs/fuv
	000102 Scl	hedules 201	Open with		2/16/16	2/16/16	329.2 KB	'XLSX'	./sd016
All Words	000202 Scl	hedules 201	Deveel In Finder		4/19/16	4/19/16	316.1 KB	'XLSX'	./prules
Any Word     Phrase	000202 Scl	hedules 201	Reveal In Finder		2/22/16	2/22/16	348.3 KB	'XLSX'	./sd016
Unix-Wildcards	000202 Scl	hedules 201	Show Info		3/7/16	3/7/16	196.8 KB	'XLSX'	./st214
Unix-wildcards	🗟 000302 Sci	hedules 201	Add To DEVONthink Pro		3/7/16	3/7/16	0 bytes	xlsx	./prs/fuv
Comparison:	🗟 000302 Sci	hedules 201	Add TO DEVOIDENING FIO		2/22/16	2/22/16	330.2 KB	'XLSX'	./sd016
Ignore Case	000802 Scl	hedules 201	Destroy		3/8/16	3/8/16	235.2 KB	'XLSX'	./prs/fuv
Ignore Umlauts	000802 Scl	hedules 201	Move To Trash		3/1/16	3/1/16	332.2 KB	'XLSX'	./sd016
Fuzzy	🗟 001002 Sci	hedules 201		-	4/10/16	4/19/16	303.7 KB	'XLSX'	./prules
Include:	001002 Sci	hedules 201	Sort 🕨	√b	y Name	3/7/16	384.9 KB	'XLSX'	./sd016
	001102 Sci	hedules 2016.	xlsx	b	y Creation	4/6/16	187.7 KB	'XLSX'	./prules
Package Contents	001102 Sc	hedules 2016.	xlsx	b	y Modification	2/23/16	323.2 KB	'XLSX'	./sd016
👝 Invisible Files	001102AZ	Schedules 20	16 (old).xlsx	b	y Size	2/23/16	127.8 KB	'XLSX'	./sd016
& Folders	001202 Sc	hedules 2016.	xlsx		y Kind	3/8/16	237.8 KB	'XLSX'	./prs/fuv
	001202 Sc	hedules 2016.	xlsx		y Location	2/22/16	333.3 KB	'XLSX'	./sd016
	001402 Sc	hedules 2016.	xlsx	-	,	4/19/16	299.7 KB	'XLSX'	./prules
	001402 Sc	hedules 2016.	xlsx	√ A	scending	2/23/16	354.3 KB	'XLSX'	./sd016
	001602 Sci	hedules 2016.	xlsx	D	escending	3/8/16	340.5 KB	'XLSX'	./prules
	001602 Scl	hedules 2016.	xlsx	-	2/10/16	2/10/16	345.2 KB	'XLSX'	./sd016
	002002 Scl	hedules 2016.	xlsx		2/26/16	2/26/16	330.2 KB		./prs/fuv
	002002 Scl	hedules 2016	xlsx		2/22/16	2/22/16	331 KB		./sd016
	002302BZ	Schedules 20	16.xlsx		2/23/16	2/23/16	133.4 KB		./sd016
		hedules 2016			4/19/16	4/19/16	294.7 KB		./prules
		hedules 2016			2/22/16	2/22/16	329.8 KB		./sd016
	📇 SDAFiles 🔉 📄	programs >	📄 fuv 🔸 🗋 ~\$FUV Schedules 201	16					

Once you have found the file you are looking for you can open it and/or find its location on the server. Double click on the file you want to open, or press the Open icon on the top of the window.

	Sche	dules				
Settings Open Lev	veal In Finder Delete Quick Look Share					Info
Search for:	Q. Schedules					0
Files & Folders	52 found/4855 done		SDAFiles			
Only Files			SDAFiles			
Only Folders	Name	Created	Modified	Size	Kind	Where
File Contents	Transportation Schedules	1/15/16	1/15/16		'fldr'	./sddsor
Operator:	schedules	3/31/16	3/31/16		'fldr'	./sdtary
All Words	Schedules	Today, 1:31 PM	Today, 1:31 PM		'fldr'	./prs/fll
Any Word	On Call Schedules 2016.xlsx	2/23/16	2/23/16	323 KB	'XLSX'	./sd016
Phrase	On Call Schedules 2016.xlsx	4/19/16	4/19/16	179.9 KB	'XLSX'	./prules
Unix-Wildcards	Master Schedules	4/21/16	4/21/16		'fldr'	./sdules
0	FUV Schedules 2016	3/2/16	3/2/16		'fldr'	./sdules
Comparison:	FUV Schedules 2016	4/22/16	4/22/16	283.4 KB	'XLSX'	./prs/fuv
Ignore Case	FLL Schedules 2016	3/28/16	3/28/16		'fldr'	./sdules
Ignore Umlauts	FLL May Schedules.xisx	Today, 1:31 PM	Today, 1:31 PM	225.3 KB	'XLSX'	./prules
🗌 Fuzzy	FLL FLoat Schedules 2016.xlsx	2/23/16	2/23/16	330.3 KB	'XLSX'	./sd016
Include:	FLL FLoat Schedules 2016.xlsx	3/29/16	3/29/16	186.5 KB	'XLSX'	./prules
Package Contents	Client Schedules	2/1/16	2/1/16		'fldr'	./sddsor
Package Contents	BZ Schedules 2016	3/7/16	3/7/16		'fldr'	./sdules
Invisible Files	BI Schedules	12/29/15	12/29/15		'fldr'	./sddsor
& Folders	AZ Satelite Schedules 2016	3/14/16	3/14/16		'fldr'	./sdules
	005202 Schedules 2016.xlsx	2/22/16	2/22/16	336.6 KB	'XLSX'	./sd016
	005202 Schedules 2016.xlsx	2/26/16	2/26/16	332.5 KB		./prs/fuv
	004702BZ Schedules 2016.xlsx	2/23/16	2/23/16	143.3 KB	'XLSX'	./sd016
	003702AZ Schedules 2016.xlsx	2/23/16	2/23/16	142.1 KB	'XLSX'	./sd016
	002802 Schedules 2016.xlsx	2/22/16	2/22/16	344.9 KB	'XLSX'	./sd016
	002802 Schedules 2016.xlsx	4/19/16	4/19/16	284 KB	'XLSX'	./prules
	002702 Schedules 2016.xlsx	2/23/16	2/23/16	347.9 KB	'XLSX'	./sd016
	002702 Schedules 2016.xlsx	4/1/16	4/1/16	191 KB	'XLSX'	./prules
	002602 Schedules 2016.xlsx	2/22/16	2/22/16	330.2 KB	'XLSX'	./sd016
	002602 Schedules 2016.xisx	3/7/16	3/7/16	184.6 KB		./ors/fuv
	SDAFiles > sd_secretary > schedules > windsor	Client Schedules      F	UV Schedules 2016	> 🖻 005202	Schedules 2	016.xlsx

### There are three ways to find the file location.

1. The file path is shown at the bottom of the window.

Operator:       schedules         All Words       On Call Schedules         Any Word       On Call Schedules         Phrase       Master Schedules         Unix-Wildcards       FUV Schedules         Comparison:       FUV Schedules         Ignore Case       FLL Schedules         Ignore Umlauts       FLL FLoat S         Fuzzy       FLL FLoat S         Include:       Client Schedules         Invisible Files       Bl Schedule         Az Satelite       005202 Schedules	ion <mark>Schedules</mark> edules 2016.xlsx edules 2016.xlsx	3 Today, 1 2 4	Modified 1/15/16 1 3/31/16 3 1:31 PM Today, 1			Vhere ./sdtary
Search for:       Q. Schedules         Image: Schedules       52 found/4855 dor         Only Files       52 found/4855 dor         Only Files       52 found/4855 dor         Only Folders       Image: Schedules         File Contents       Image: Schedules         Operator:       Schedules         All Words       Schedules         Any Word       On Call Schedules         Phrase       Master Schedules         Unix-Wildcards       FUV Schedules         Comparison:       FUV Schedules         Ignore Case       FLL Schedules         Ignore Umlauts       FLL FLoat S         Fuzzy       FLL FLoat S         Include:       Client Sche         Package Contents       FLL FLoat S         Invisible Files       Bl Schedule         Az Satelite       005202 Sche	Delete Quick Look Share	1 3 Today, 1 2 4	Modified 1/15/16 1 3/31/16 3 1:31 PM Today, 1	Size /15/16 /31/16 :31 PM	- 'fldr'	Where ./sddsor
Search for:       Q. Schedules         Image: Schedules       52 found/4855 dor         Only Files       52 found/4855 dor         Only Files       Name         Only Folders       Transportat         File Contents       Transportat         Operator:       Schedules         All Words       On Call Sche         Any Word       On Call Sche         Phrase       Master Sche         Unix-Wildcards       FUV Schedules         Comparison:       FUV Schedules         Ignore Case       FLL Schedules         Fuzzy       FLL FLoat S         Include:       Client Sche         Package Contents       FLL FLoat S         Invisible Files       Bl Schedule         Az Satelite       005202 Sche	e ion Schedules adules 2016.xlsx adules 2016.xlsx	1 3 Today, 1 2 4	Modified 1/15/16 1 3/31/16 3 1:31 PM Today, 1	Size /15/16 /31/16 :31 PM	- 'fldr'	Where ./sddsor
<ul> <li>Files &amp; Folders</li> <li>Only Files</li> <li>Only Files</li> <li>Only Folders</li> <li>File Contents</li> <li>Transportation</li> <li>Schedules</li> <li>On Call Schedules</li> <li>On Call Schedules</li> <li>On Call Schedules</li> <li>Schedules</li> <li>Schedules</li> <li>FUV Schedie</li> <li>FUV Schedie</li> <li>FUV Schedie</li> <li>FUV Schedie</li> <li>FLL Schedules</li> <li>FLL FLoat Schedules</li> <li>Fluzzy</li> <li>FLL FLoat Schedules</li> <li>Schedules</li> <li>Schedul</li></ul>	ion <mark>Schedules</mark> edules 2016.xlsx edules 2016.xlsx	1 3 Today, 1 2 4	Modified 1/15/16 1 3/31/16 3 1:31 PM Today, 1	Size /15/16 /31/16 :31 PM	- 'fldr'	Where ./sddsor
<ul> <li>Only Files</li> <li>Only Files</li> <li>Only Folders</li> <li>File Contents</li> <li>Operator:</li> <li>All Words</li> <li>Any Word</li> <li>Phrase</li> <li>Unix-Wildcards</li> <li>Comparison:</li> <li>Ignore Case</li> <li>Fuzzy</li> <li>Fuzzy</li> <li>Fuzzy</li> <li>FLL FLoat S</li> <li>FLL FLoat S</li> <li>FLL FLoat S</li> <li>FLL FLoat S</li> <li>Client Schedule</li> <li>Bl Schedule</li> <li>Az Satelite</li> <li>005202 Schedule</li> </ul>	ion <mark>Schedules</mark> edules 2016.xlsx edules 2016.xlsx	1 3 Today, 1 2 4	Modified 1/15/16 1 3/31/16 3 1:31 PM Today, 1	Size /15/16 /31/16 :31 PM	- 'fldr'	./sddsor
Only Folders       Name         File Contents       Transportal         Operator:       Schedules         All Words       On Call Schedules         Any Word       On Call Schedules         Phrase       Master Schedules         Unix-Wildcards       FUV Schedules         Comparison:       FUV Schedules         Ignore Case       FLL Schedules         Ignore Umlauts       FLL FLoat S         Fuzzy       FLL FLoat S         Include:       Client Schedules         Package Contents       Schedule         Az Satelite       005202 Schedules	edules 2016.xlsx edules 2016.xlsx	1 3 Today, 1 2 4	1/15/16 1 3/31/16 3 1:31 PM Today, 1	/15/16 /31/16 :31 PM	- 'fldr'	./sddsor
File Contents       Transportal         Operator:       Schedules         All Words       On Call Schedules         Any Word       On Call Schedules         Phrase       On Call Schedules         Unix-Wildcards       Master Schedules         Comparison:       FUV Schedules         Ignore Case       FLL Schedules         Ignore Umlauts       FLL FLoat S         Package Contents       Client Schedules         Nivisible Files       Bl Schedule         AZ Satelite       005202 Schedules	edules 2016.xlsx edules 2016.xlsx	3 Today, 1 2 4	3/31/16 3 1:31 PM Today, 1	/31/16 :31 PM		
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Phrase       On Call Sch         Unix-Wildcards       Master Sch         Comparison:       FUV Schedu         Ignore Case       FLL Schedu         Ignore Umlauts       FLL Ray Sch         Fuzzy       FLL FLoat S         Include:       Client Schedu         Package Contents       Bl Schedule         & Folders       Bl Schedule         Az Satelite       005202 Schedule				/23/16 323 KB	XLSX'	./sd016
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		or > 🥅 Client Schedules	S > ELIV Schedu	les 2016 > 🖹 005	202 Schedules 2	2016 visv

### 2. Click the Reveal in Finder icon at the top of the window. A finder window will pop up showing the file in its location.

	Schedule	S	i	1					
s Open R	Reveal In Finder		Info						
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	004702BZ Schedules 2016.xlsx	Favorites				/31/16	3/31/16		
	003702AZ Schedules 2016.xlsx	All My Files	.DS_Store	Mar 1, 2016, 1:51 PM	8 KB	Docu:29 PM	Today, 2:29 PM		
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		SDAFiles	November	Feb 1, 2016, 11:13 AM		Folde 3/7/16	3/7/16		
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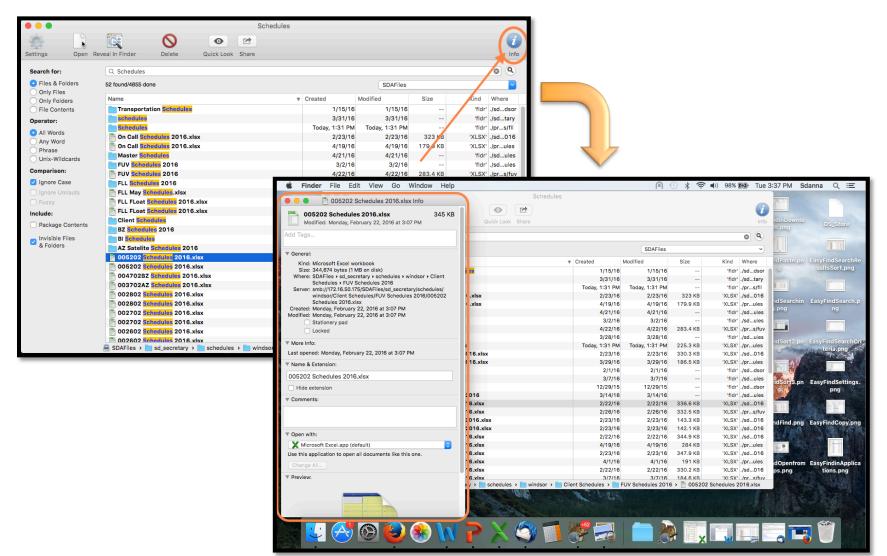
# 3. Right click or press Ctrl+Click on the file and select reveal in Finder from the menu that pops up.

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l	🚔 SDAFiles 🗕 sd_secretary > 📄 schedules > 📄 windsor > 📄	Client Schedules > ( AirDrop	000802 Ss 2016.xlsx	Mar 1, 2016, 1:49 PM	340 KB	Micro/21/16	4/21/16	170 KD
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A preview of the selected file or folder can be seen by clicking the Quick Look Icon. A window will pop up showing contents of the file. This allows you to preview a file without having to open it.

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s & Folders y Files	52 found/4855 done			SDAFiles							
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ase «-Wildcards	Master Schedules		4/21/16	4/21/16		'fldr' ./sdules					
	FUV Schedules 2016		3/2/16	3/2/16		'fldr' ./sdules					
arison:	FUV Schedules 2016		4/22/16	4/22/16	283.4 KB	'XLSX' ./prs/fuv					
ore Case	FLL Schedules 2016		3/28/16	3/28/16		'fldr' ./sdules					
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